**University of Huddersfield**

**Programme Specification**

## *This document does not form part of the student contract*

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| --- | --- | --- |
| **1.** | **Awarding institution** | University of Huddersfield |
| **2.** | **Teaching institution** | University of Huddersfield |
| **3.** | **School and Department** | Huddersfield Business School, Department of Logistics, Marketing, Hospitality & Analytics |
| **4.** | **Course accredited by** | Courses accredited by CILT (Chartered Institute of Logistics & Transport) for:  BSc (Hons) Business with Sustainable Transport  Management  BSc (Hons)Business with Logistics & Supply Chain  Management  Courses accredited by CMI (Chartered Management Institute) for:  BSc (Hons) Business with Sustainable Transport  Management  BSc (Hons)Business with Logistics & Supply Chain  Management  BSc (Hons) Business with Project Management |
| **5.** | **Mode of Delivery** | Three Years Full Time or Four years with Sandwich Placement |
| **6.** | **Final Award** | Bachelor of Science with Honours BSc (Hons) |
| **7.** | **Course Title** | BSc (Hons) Business with Sustainable Transport Management (SW BH140/ B277 FT BH140/B278)  BSc (Hons)Business with Logistics & Supply Chain Management (SW BH140/B275 FT BH140/ B276)  BSc (Hons) Business with Project Management (SW BH1011/ B273 FT BH1011/ B274) |
| **8.** | **UCAS Code** | Business Management N223 |
| **9.** | **Subject benchmark statement** | The courses have been mapped against the benchmarks for Business and Management 2019 |
| **10.** | **Date of Programme Specification Approval** | August 2020 |

**11. Educational Aims of the Courses**

Recent national, international and global issues have raised to the fore the criticality of strong and robust logistics and supply chain management. This sector is a vital part of the national economy, and the talent shortage is well documented. Courses in this field are essential to enable graduates to develop the key skills which are in demand by companies. This opens up broad ranging career opportunities, and with the partnerships that the university has with professional organisations, the Chartered Institute of Transport (CILT) and NOVUS, students have wider exposure to support, information and career development activities.

In line with the recognised need for highly skilled and knowledgeable graduates, the Business with Supply Chain, Logistics and Transport Management undergraduate suite is designed to equip students with a comprehensive set of business and management knowledge and professional and transferrable skills essential to organisations looking for tomorrow’s leaders and managers. It provides a broad and integrated foundation with distinctive specialisation opportunities as students’ progress to the intermediate and honours levels. By building three named courses into the suite, students will achieve and benefit from distinctive intellectual and professional identify from the title of the degree and be prepared to become tomorrow’s managers and business leaders in an integrated global world. This approach draws on existing expertise at Huddersfield Business School in terms of the management of people, finance and process; business creation and development; strategy and innovation and data analytics for business decisions, as well as subject specialisms in the area of Transport, Logistics and Supply Chain, and Project Management. This approach thus harnesses internal resource strengths of the School to capture external employability opportunities.

Students on all three courses have a fantastic opportunity to apply to the Novus Trust at the start of the course. Novus provides valuable support to studies to enhance the learning and experience of students Support will be either Full or Lite depending on the course and will provide added value to students and graduates through company mentorship, opportunities for summer and third year placements, site visits and guest lectures, and guaranteed employment (subject to performance and references) to those selected for the Full Novus scheme.

Courses in logistics and supply chain management have a history of strong partnerships with companies who regularly recruit placement students and graduates. Whether through the Novus companies or partners in transport, logistics or supply chains, the experience that students gain through the placement year is a vital part of personal development.

Underpinned by the ethos of an integrated approach to teaching, learning, research and employability, this suite is designed to emphasise graduate attributes and transferrable skills. This will be achieved through a spine of designated Professional and Academic Development modules as well as through a wide range of modules and assessments.

Another key consideration of this suite is to build responsible business and management into its curriculum. Inspired by the UN’s Sustainability Development Goals (SDG), teaching and learning of sustainability, ethics and other responsibility issues has been woven into a wide range of core and optional modules. By studying on this suite, students will be equipped for the contemporary challenges of the modern business world.

The main aims of the Business with Transport, Logistics and Supply Chain, and Project Management suite are to:

1. Provide a broad-based education in business and management to understand the integrated nature of business.
2. Provide a more specific education in relation to specific sectors in Supply Chain, Logistics and Transport, and specific disciplines for Project Management
3. Encourage and develop the ability to apply knowledge in an innovative, creative and reflective manner.
4. Adopt a critical perspective in order to reflect the need for organisations to develop strategies to meet the dynamic and challenging nature of the business environment
5. Develop an understanding of how to conduct business in an ethical and socially responsible manner.
6. Understand the challenges and opportunities within the contemporary business environment.
7. Provide a foundation for a career in business, including association with an appropriate professional body and facilitation of the attainment of professional qualifications.
8. Provide a foundation for life-long learning in both business and the wider context of study and learning activities. Through the with Transport, Logistics and Supply Chain, and Project Management suite students will be equipped with transferable skills to be adaptable and flexible within the workplace.

**12. Intended Learning Outcomes**

The learning outcomes for these courses primarily reflect the QAA subject benchmark statement (2015) for General Business and Management (2019) It also draws from the Qualifications and Credit Framework (QCF), and AACSB standard 9 for curriculum content (2018). Mapping of the QAA subject benchmark statement and these learning outcomes is shown in Appendix 1.

The intended learning outcomes of the courses also reflect the mission and vision of the University of Huddersfield and Huddersfield Business School. They provide opportunities for students to develop and demonstrate knowledge and understanding, intellectual abilities, professional skills and transferrable graduate attributes in the following areas. The 3 letters denote different levels of learning according to FHEQ. F: Foundation, I: Intermediate, H: Honours.

**12.1 Knowledge and Understanding**

On completion of the three named courses, it is expected that students will be able to:

**Subject knowledge and understanding:**

1. Develop and demonstrate awareness and knowledge of the integrated, global and evolving nature of business and management (F, I, H)
2. Develop and demonstrate understanding of the economic, financial, political, regulatory, legal, technological, and social contexts in the global, regional and local environments in which business organisations operate in.  (F, I H)
3. Develop and demonstrate general knowledge of the internal functions of business organisations, and the functional roles of managers and business leaders, and appreciate the interlinkages between different functional and strategic issues of business and management. (F, I H)
4. Develop knowledge and understanding of key and contemporary theories, models and practical tools for business and management problems (F, I, H)
5. Demonstrate a well-informed and critical understanding of ethical concepts and issues; awareness of the importance of business responsibility, sustainability and ethics in business and management in a variety of subject and issue areas (F, I, H)

The knowledge and understanding outcomes K1-K5 address all courses through first, second and final year modules. In addition, knowledge and understanding outcomes K6-K11 indicate the distinctive knowledge orientation on the named routes within the suite through delivery of course modules.

**BSc (Hons) Business with Sustainable Transport Management**

**K6a** Develop detailed conceptual and functional knowledge of the internal working of a variety of business organisations in the transport sector. (F, I, H).

**K6b** Demonstrate contemporary and critical understanding of the management of sustainable transport, in a domestic and global context. (F, I. H).

**BSc (Hons) Business with Logistics and Supply Chain Management**

**K7a** Develop detailed conceptual and functional knowledge of supply chain management and logistics management. (F, I. H).

**K7b** Demonstrate contemporary and critical understanding of the integral role of supply chain management in business and management. (F, I. H).

**BSc (Hons) Business with Project Management**

**K8a** Develop detailed conceptual and functional knowledge of project management within business organisations. (F, I. H).

**K8b** Demonstrate contemporary and critical understanding of the management of people and processes in the management of projects within different business contexts. (F, I. H).

**Intellectual Abilities:**

Intellectual abilities learning outcomes are underpinned by the knowledge outcomes. These are abilities to think critically, see connections between disciplines and problem solve in new or changing business and management situations.

On completing the named courses, it is expected that students will be able to demonstrate:

**A9** The ability to apply critical thinking through a logical and disciplined process, to identify the key drivers for business success and causes of failure, to identify business and management problems and issues, and develop meaningful solutions (F, I, H)

**A10** The ability to develop ideas, plans and solutions to create and deliver commercial and social outcomes that meet market and consumer demands (I, H).

**A11** The ability to conduct original research tasks through appropriate methodology and use of numerical, textual and multi-media data for a range of business purposes (I, H).

**A12** The ability to apply an ethical mindset that underpins decision making and actions, and to explore values, rights and responsibilities in a business and management context (F, I, H).

The intellectual abilities outcomes A12-A15 cover all courses in first, second and final year modules. In addition, outcomes A16 – A18 indicate the distinctive abilities on the named routes within the suite through delivery of course core modules:

**BSc (Hons) Business with Sustainable Transport Management**

**A13** The ability to identify, analyse and put forward solutions to organisational and managerial problems, especially involving the sustainable management of people and processes in transport business operations and organisations (F, I, H).

**BSc (Hons) Business with Logistics and Supply Chain Management**

**A14** The ability to identify, analyse and put forward solutions to organisational and managerial problems, especially involving supply chain and logistics (F, I, H).

**BSc (Hons) Business with Project Management**

**A15** The ability to identify, analyse and put forward solutions to enable the effective management of projects within different organisational contexts and business environments **(F, I, H).**

**Professional/Practical Skills:**

On completion of the three named courses, it is expected that graduates will be able to demonstrate professional and practical skills that enable them to fulfil their professional potential and enrich the organisation they interact with.

**P16 Skills** to use a range of techniques pertaining to the business and management context to support independent learning **(F, I, H).**

**P17** Skills to communicate in a variety of manners, via different media and to a range of target audiences. For example, to be able to write an essay, produce a business report, to make verbal presentations with visual aids, to negotiate, debate, sell, persuade and to deploy social / digital media for professional uses (F, I, H).

**P18** Skills to network within one’s profession. Such as, use of professional terminology and language when appropriate; having the skills to search, identify and establish contacts with the wider professional community (F, I, H).

**Transferrable graduate attributes:**

Students will be expected to develop and/or demonstrate the following transferable attributes and skills (based upon those identified in the benchmark for General Business and Management and in the University’s graduate attributes):

**T19** To understand and assess people’s behaviour and attributes and demonstrate interpersonal skills (F, I, H).

**T20** To demonstrate a readiness to accept responsibility and flexibility, to be resilient, self-motivated and appropriately assertive, to plan, organise and manage time (F, I, H).

**T21** To develop the ability to enthuse a group and motivate them to work towards an identified goal, and the ability to take direction well, be part of a team and deliver what is expected of oneself (F, I, H).

**13. Course Structures and Requirements, Levels, Modules, Credits and Awards**

All three courses are offered either as a three-year full-time course or as a four-year sandwich degree with a business or enterprise placement in year three. The suite of courses has been based on the core knowledge and understanding required for Business and Management. Each year of full-time study is designed to prepare students for the next level of study.

**The first year**, has a combination of subject-specific modules, business & management and accountancy modules, and a module focusing on personal and academic skills. The syllabus and pedagogy are designed to engage interest, induce curiosity, encourage independent and reflective thinking and broaden horizons. Assessments in the first year are designed to develop students’ ability to work in a group as well as individually, to demonstrate knowledge and comprehension through projects, assignments and presentations. Students are supported by personal academic tutors (PATs) and the ASPIRE module team to develop their confidence, enhance their academic skills and support their wellbeing.

**The second year** will develop students’ detailed knowledge and applied abilities in the corresponding subject areas. Table 1 illustrates the subject and expertise orientations of the courses.

**The placement year** gives students an opportunity to integrate their learning experiences in the first two years and apply them in a real-world environment. Experience shows that students returning from placement year are able to be more reflective in their approach to learning and often perform better in their final year.

**The final year** modules are designed to develop students’ advanced knowledge in core and specialised subject areas, and their ability to integrate, synthesize, analyse and evaluate. Formative and summative assessments in this year place more emphasis on critical and analytical learning outcomes. The subject and expertise orientations and career and professional orientations are displayed in Table 1. This reflects the learning requirements of an Honours degree set out by FHEQ.

**Personal development planning.** The suite will have a 20-credit module in each year that will provide a coherent and progressive structure to develop students’ personal and academic skills. Designed around the University of Huddersfield’s Graduate Attributes framework, the ASPIRE (Academic, Skills and Strengths, Professional, Inter-cultural effectiveness, Resilience and Enterprise development) modules will provide dedicated support to students to facilitate their academic progress and bolster their employability potential. The syllabus is mapped horizontally against the teaching and learning strategies within other modules to optimise opportunities for students to apply new knowledge and skills within different academic and assessment contexts. Vertical mapping against the undergraduate journey ensures that the ASPIRE modules support adjustment to higher education in the first year, facilitate the exploration of career options and placement preparation in the second year and prepare students for the transition to the workplace in the final year. Input from different teams across the university will allow students to take full advantage of expertise and resources that are readily available. In addition, contributions from external stakeholders including professional bodies, employer-led forums and businesses will ensure that students gain an insight into the range of post-graduation opportunities.

**13.1**

**Table 1. Subject and expertise orientations of the courses**

|  |  |  |  |
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| **Title of Award** | BSc (Hons) Business with Sustainable Transport Management | BSc (Hons) Business with Logistics and Supply Chain Management | BSc (Hons) Business with Project Management |
| **Degree orientation** | Bachelor of Science | Bachelor of Science | Bachelor of Science |
| **Subject and expertise orientation** | * Functional, organisational and strategic aspects of business * Sustainable management of transport operations and organisations | * Functional, organisational and strategic aspects of business * Management of Logistics and Supply Chains within and across organisations | * Functional, organisational and strategic aspects of business * Managing Projects within and across organisations |
| **Illustrative[[1]](#footnote-2) career and professional orientation** | * A graduate career leading towards managing and leading Transport operations and organisations * Further study or research in the above subject areas | * A graduate career leading towards managing and leading Logistics and Supply Chain operations and organisations * Further study or research in the above subject areas | * A graduate career leading towards Project Management * Further study or research in the above subject areas |

**13.2** **Interim Awards**

**Table 2. Exit** **Awards within the Course**

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| --- | --- | --- |
| **Title of Award** | **Usual Duration of Study** | **Academic Credits** |
| Certificate of Higher Education (CertHE)  Business Management (all routes) | 1 Year | 120F |
| Diploma of Higher Education (DipHE)  Business Management (all routes) | 2 Years | 120F/120I |
| BSc  Business with Sustainable Transport Management  Business with Logistics and Supply Chain Management  Business with Project Management | 3 Years / 4 Years | 120F/120I/60H |
| BSc (Hons)  Business with Sustainable Transport Management  Business with Logistics and Supply Chain Management  Business with Project Management | 3 Years / 4 Years | 120F/120I/120H |

BSc (Hons) Business with Supply Chain, Logistics and Transport Management Suite

**BSc (Hons)** **Business with Sustainable TransportManagement**

**This course is a progression course from ISC – International Foundation Year and This course is a progression course from ISC – International Year 1**

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| **Year 1 Foundation Level** | | | | | | | | | | | |
| **Term 1** | | | | | | | **Term 2** | | | | |
| BFO0243 ASPIRE 1  20 credits | | BFT1022  PROSPECT \*  20 credits | | BFK0019  Understanding Markets and Consumers  20 credits | | | BFO0242  Understanding Organisational Behaviour  20 credits | | BFD0003  Understanding Business Analytics  20 credits | | BFA0080 Financial Fluency and Legal Environment  20 credits |
| **Year 2 Intermediate Level** | | | | | | | | | | | |
| **Term 1** | | | | | | **Term 2** | | | | | |
| BIO0259  ASPIRE 2  20 credits | | BIT2024  Sustainable Aviation Management  20 credits | | 1 x 20 credits optional module | | | BIO0260  Business Research Skills  20 credits | | BIO0262  Managing People  20 credits | | BIT2010  Passenger Transport Management  20 credits |
| **Optional Placement year (BSS0001 Placement Module OR BSS0002 Enterprise Placement)** | | | | | | | | | | | |
| **Final year Honours Level** | | | | | | | | | | | |
| **Term 1** | | | | | | | | **Term 2** | | | |
| BHO0269  ASPIRE 3  20 credits | BHS0039 Responsible Business  20 credits | | BHT4024 Mobility Economics and Policy  20 credits | | 1 x 20 credit  optional module | | | BHS0038  Strategy and Business Transformation  20 credits | | 1 x 20 credit  optional module | |
| **BHO0201 Undergraduate Dissertation 40 credits (Year Long)**  **This module cannot be taken if taking 2 x 20 credit options** | | | | | | | | | | | |

**Second Year – Term 1 Options**

**Choose one from:**

BIT2026 Planning and Control 20 Credits

BIT2027 Applied Project Management 20 Credits

**Final Year Term 1 Options**

**Choose one from:**

BHT4018 Supply Chain Systems and Modelling 20 Credits

BHO0171 E-Commerce 20 Credits

**Final Year Term 2 Options**

**Choose one from:**

BHS0037 Managing Across Cultures 20 Credits

BHT4026 Advanced Project Management 20 Credits

OR

**Final Year - Year Long Option (this module cannot be chosen if taking 2 x 20 credit options)**

BHO0201 Undergraduate Dissertation 40 Credits

**BSc (Hons) Business with Logistics and Supply Chain Management**

**This course is a progression course from ISC – International Foundation Year and This course is a progression course from ISC – International Year 1**

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| **Year 1 Foundation Level** | | | | | | | | | | |
| **Term 1** | | | | | | **Term 2** | | | | |
| BFO0243  ASPIRE 1  20 credits | BFT1022  PROSPECT \*  20 credits | | BFK0019  Understanding Markets and Consumers  20 credits | | | BFO0242  Understanding Organisational Behaviour  20 credits | BFD0003  Understanding Business Analytics  20 credits | | BFA0080  Financial Fluency and Legal Environment  20 credits | |
| **Year 2 Intermediate Level** | | | | | | | | | | |
| **Term 1** | | | | | | **Term 2** | | | | |
| BIO0259  ASPIRE 2  20 credits | BIT2026  Planning and Control  20 credits | | BIT2025  Sustainable Logistics, Supply Chain Management  20 Credits | | | BIO0260  Business Research Skills  20 credits | BIO0262  Managing People  20 credits | | 1 x 20 credits  optional module | |
| **Optional Placement year (BSS0001 Placement Module OR BSS0002 Enterprise Placement)** | | | | | | | | | | |
| **Final year Honours Level** | | | | | | | | | | |
| **Term 1** | | | | | **Term 2** | | | | | |
| BHO0269  ASPIRE 3  20 credits | | BHS0039  Responsible Business  20 credits | | 1 x 20 optional credit module | BHS0038  Strategy and Business Transformation  20 credits | | | BHT4025  Procurement and Supply Chain Strategy  20 credits | | 1 x 20 optional credit module |
| **BHO0201 Undergraduate Dissertation 40 credits (Year Long)**  **This module cannot be taken if taking 2 x 20 credit options in T1 and T2** | | | | | | | | | | |

**Second Year – Term 1 Options**

**Choose one option from:**

**Second Year – Term 2 Options**

**Choose one option from:**

BIR2001 Operations Management 20 Credits

BIT2027 Applied Project Management 20 Credits

**Final Year – Term 1 Options**

**Choose one option from:**

BHT4018 Supply Chain Systems and Modelling 20 Credits

BHO0171 E-Commerce 20 Credits

**Final Year – Term 2 Options**

**Choose one option from:**

BHT4026 Advanced Project Management 20 Credits

BHD0001 Data Analytics and Creating Value 20 Credits

OR

**Final Year - Year Long Option (this module cannot be chosen if taking 2 x 20 credit options)**

BHO0201 Undergraduate Dissertation 40 Credits

**BSc (Hons) Business with Project Management**

**This course is a progression course from ISC – International Foundation Year and This course is a progression course from ISC – International Year 1**

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| **Year 1 Foundation Level** | | | | | | | | |
| **Term 1** | | | **Term 2** | | | | | |
| BFO0243  ASPIRE 1  20 credits | BFT1022  PROSPECT \*  20 credits | BFK0019  Understanding Markets and Consumers  20 credits | BFO0242  Understanding Organisational Behaviour  20 credits | | BFD0003  Understanding Business Analytics  20 credits | | | BFA0080  Financial Fluency and Legal Environment  20 credits |
| **Year 2 Intermediate Level** | | | | | | | | |
| **Term 1** | | | **Term 2** | | | | | |
| BIO0259  ASPIRE 2  20 credits | BIT2026  Planning and Control  20 credits | BIT2027  Applied Project Management  20 credits | BIR2001  Operations Management  20 credits | | | BIO0260  Business Research Skills  20 credits | | BIO0262  Managing People  20 credits |
| **Optional Placement year (BSS0001 Placement Module OR BSS0002 Enterprise Placement)** | | | | | | | | |
| **Final Year Honours Level** | | | | | | | | |
| **Term 1** | | | | **Term 2** | | | | |
| BHO0269  ASPIRE 3  20 credits | BHS0039  Responsible Business  20 credits | 1 x 20 credit optional module | | BHS0038  Strategy and Business Transformation  20 credits | BHT4026  Advanced Project Management  20 credits | | 1 x 20 credit optional module | |
| **Year Long Option BHO0201 Undergraduate Dissertation 40 credits**  **This module cannot be chosen if taking 2 x 20 credit options** | | | | | | | | |

**Choose ONE 20 credit option per term or ONE 40 credit Year Long Option**

**Final Year Term 1 Options**

BHT4018 Supply Chain Systems and Modelling 20 Credits

BHO0171 E-Commerce 20 Credits

BHT4024 Mobility, Economics and Policy 20 Credits

**Final Year Term 2 Option**

BHD0001 Data Analytics and Creating Value 20 Credits

**Final Year Long Option (**This module cannot be chosen if taking 2 x 20 credit options)

BHO0201 Undergraduate Dissertation 40 Credits

**14. Teaching, Learning and Assessment**

The new student induction programme is an innovative approach to helping students orientate towards studying **independently** in an HE context, whilst helping them to feel part of the course cohort. The programme runs at the start of the course.

University education features ***independent study***, which requires students to make use of a wide range of core skills that are essential in a variety of different situations. The programme will support students to develop their independent study strategies. This would include developing appropriate approaches to learning, finding resources and support, being organised, keeping motivation, asking for help, etc.

An integrated and experiential approach to teaching, learning and assessment will be used to achieve the outcomes specified in Section 12. These will include, for example, lectures, seminars, tutorials, workshops, computer aided learning packages, directed study and project work making use of the latest technology where appropriate, such as VLE, podcasts, interactive learning, social media or video conferencing. Examples of software used included MS Project, MS Excel Solver and SAP ERP. The teaching and learning strategy adopted will reflect the distinctive characteristics of different subjects and the appropriate learning styles and strategies.

Seminars and tutorials form a vital part of teaching and learning as they support students to progress intellectually through the course. They give students an opportunity to discuss topics and issues with other students, teaching staff and other members of academic staff. This sort of critical debate and argument is very useful in developing understanding of a subject, and to practice applications and receive formative feedback. Learning through small group discussion will also help students develop essential skills for later life.

Tutorial and seminar activities reflect differences between F, I and H levels. Below are examples of benefits of tutorials and seminars for each year:

* Year 1 - clarify any concepts that students might not have understood; check understanding; learn from other people’s approaches and ideas through discussion and Q&A.
* Year 2 – formulate and present an argument; develop group skills (e.g. listening to and supporting others)
* Final year – apply knowledge from lectures and background reading; solve problem in a team; develop new insights.

Assessment will similarly vary depending on module focus and outcomes and may include the following: unseen examinations, oral presentations, individual or group essays or reports, case studies, in-class tests, peer assessment, individual reflective learning portfolios, time constrained assignments, group projects and management and marketing projects or dissertations for final year students. Individual contributions within group assessments will be monitored through peer assessment or individual work logs.

Module assessment will follow Huddersfield Business School’s assessment guidelines which reflects differences between module levels (F/I/H).

Formative assessment will be incorporated at a modular level for all modules. This will allow students to gain self, peer and/or tutor feedback on their work before formal summative assessment takes place.

Personal Development Planning (PDP) is built into this suite in two ways. A set of dedicated Professional and Academic development modules (ASPIRE level 1, 2 and 3) has been developed and dedicated to PDP. This part of the courses (years 1, 2 and 3) will involve the input of different teams across the University including: Careers and Employability Service, Computing and Library Services, Student Services/Wellbeing, the Employability and Placements Team within Huddersfield Business School and the International Learning Development Team. Additionally, skills and learning development components are embedded within core modules within the course with additional support from the Academic Librarian, the Learning Development Group and - for international students - the international support tutors. The PDP process is also supported via the personal academic tutor system.

The sandwich aspect provides a clear opportunity for personal development in the third year as does the final year project/dissertation. During their course all students access the online Employable Me resource which is organised through the Careers and Employability Service.

The Main Course Assessment Board (CAB) for each intake will take place in the second week of June of each year, which is 9 months after the course start month.

For the Sandwich year only, the marks for the placement will go to a Main CAB after the opportunity for a 46-week placement has been concluded. This is usually in July.

Appendix 5 maps PDP activities against ASPIRE modules.

**15. Support for Students and their Learning**

The University of Huddersfield provides a range of central facilities to support students and course tutors refer students as appropriate. The main facilities are as follows:

* The library (library and computing facilities) provides induction and ongoing support for all students; <https://library.hud.ac.uk/>
* Student Hub
* A distributed network of learning support units that are open to all students.
* Student Services provides specialist advice in the areas of careers advice, pastoral care and chaplaincy, counselling, accommodation and welfare, financial support, disability support, a job shop for part time work, sports facilities; <https://www.hud.ac.uk/uni-life/support/>
* The International Office provides help and support for all overseas students. <https://www.hud.ac.uk/international/>
* Students’ Union Advice Centre

**School-based support**

* Huddersfield Business School has a Learning Development Group which offers ongoing learning support to students.
* Student survival guide;
* IT support – Computing Services helpdesk
* Modular and course VLE sites;
* An International Learning Development module is provided for all international students.
* Year Tutors, who are responsible for the overall academic running of the modules and activities that take place during the year. They also work closely with the Course Leader and Module Tutors on the course in gathering information regarding the students on their year.
* Personal academic tutor system: all students will be allocated a personal academic tutor within Huddersfield Business School. Personal academic tutoring for these students will be proactive and skills and learning focused, whilst also accommodating those with more specific difficulties: For further information on PATs please visit: <https://www.hud.ac.uk/media/policydocuments/Personal-Academic-Tutoring-Policy.pdf>
* ● Where students have special educational needs alternative assessment strategies or documentation formats may be provided. Student support is also available through Huddersfield Business School’s Learning Innovation and Development Centre. The Learning Innovation and Development Centre (LIDC) provides students with support in understanding and using information and resources around their course and modules. The LIDC supports students’ understanding, helping them to follow assignment briefs and manage time & processes to produce work efficiently and effectively. In addition to this the LIDC also supports students in their oral presentations and writing, using academic business English in a professional manner

**Course-level support**

Students will be supported by a number of staff associated with the course, as indicated below:

* Module tutors and module leaders, in the context of module-specific problems
* Year tutors: each year cohort will have a year tutor with specific responsibility for matters affecting the year group as a whole.
* Course leader, with responsibility for course-level issues and as an alternative source of support to year tutors
* Business Placement Unit, which supports students in placement activity. Staff from the unit run a series of seminars at the beginning of the second year on the placement process, CV design, covering letters and interview techniques
* Placement supervisor: students are allocated a placement supervisor who visits the students in the company. The role of the supervisor is to meet the line manager, establish the nature of work assigned to the student, discuss progress of the student, assess and give formal and informal feedback and identify any problems

In addition to staff-based support the course also has a Peer Mentorship Scheme. Peer Mentors are recruited on an annual basis from year 2 and the final year to support the year below. Peer Mentors receive support and training from the course’s Peer Mentor co-ordinator to fulfil their role with activities including both academic and social support.

In compliance with the Equality Act (2010) reasonable adjustments will be made to accommodate individual needs based on a student’s assessment with the University Disabilities Office

**16. Criteria for Admission**

The University’s policy for Admissions is outlined in the Student Handbook of Regulations <https://www.hud.ac.uk/registry/regulations-and-policies/studentregs/>

In addition to the standard University requirements, candidates must meet the course-specific criteria for admission to the Business (Transport, Logistics and Logistics and Project Management) suite. Specific entry requirements will be reviewed annually. Students should consult the UCAS website for current requirements ([www.ucas.ac.uk](http://www.ucas.ac.uk)).

* Mature students are considered on an individual basis
* Candidates from other countries are expected to offer qualifications equivalent to the UK entry points on the UCAS tariff
* In addition, candidates whose first language is not English are required to provide evidence of fluency through IELTS (minimum score 6.0), TOFEL (minimum score 550) or offer an equivalent qualification
* For students with lower entry qualification types, Huddersfield Business School provide additional support for quantitative skills via the academic skills tutors in the Innovation, Learning and Development Group (ILD); in addition, the ASPIRE modules would also encourage students to engage with the available support as well as allowing staff to identifying those who may need additional support.

**17. Methods for Evaluating and Improving the Quality and Standards of Teaching and Learning**

* Quality assurance procedures at a school level include course and module evaluation, questionnaires, regular student panels and student representation on committees
* Full details of the methods for evaluating and improving the quality and standards of learning and teaching can be found in the University of Huddersfield’s Quality Assurance Procedures for Taught Courses handbook. This can be viewed online at   
  <http://www.hud.ac.uk/registry/regulationsandpolicies/qa/>

**18. Regulation of Assessment**

Full details of the regulations of assessment can be found in the University of Huddersfield’s Students’ Handbook of Regulations. This can be viewed online at:

<https://www.hud.ac.uk/policies/registry/regs-taught/>

At undergraduate level the minimum pass mark in each module is 40%. A total of 120 credits is awarded at each level and students must meet university regulations in order to progress onto the next stage of their qualification. Modules can be condoned, and students are permitted to trail modules in line with university regulations. Classifications are awarded in accordance with university regulations upon successful completion of 360 credits (480 for sandwich placement students).

**19. Indicators of Quality and Standards**

Full details of the methods for evaluating and improving the quality and standards of learning and teaching can be found in the University of Huddersfield’s Quality Assurance Procedures for Taught Courses handbook. This can be viewed online at

<http://www.hud.ac.uk/registry/regulationsandpolicies/qa/>

Further information about the University of Huddersfield can be found on the website:

[www.hud.ac.uk](http://www.hud.ac.uk)

The Business with Sustainable Transport and Business with Logistics and Supply Chain Management courses are in the process of being approved for accreditation by the Chartered Institute of Logistics and Transport.

**20. Other Required or Recommended Information**

The course is delivered on-campus and students are expected to attend the taught delivery sessions (largely classroom/library based). The course requires substantial reading of academic materials (e.g. journal articles, books etc.). Students are required to make an oral contribution to in-class discussion and prepare written work.

To support their studies, students are able to access a substantial range of support materials via the VLE system and the electronic resources of Computing and Library Services online.

Students with disabilities will be considered on an individual basis and the School will make reasonable adjustment to accommodate individual needs depending on their assessment with the University Disabilities Office.

**APPENDICES**

|  |  |
| --- | --- |
| **Appendix 1** | Mapping of course learning outcomes to modules |
| **Appendix 2** | Mapping of QAA Subject benchmark statements to course learning outcomes |
| **Appendix 3** | Mapping of module assessments |
| **Appendix 4** | Demonstration of PDP in modules |
| **Appendix 5** | Mapping of PDP module onto QAA Subject Benchmarks |
| **Appendix 6** | Mapping of intended learning outcomes onto UN’s Sustainable Development Goals (when appropriate) |
| **Appendix 7** | CAB grid |

**Appendix 1**

**Table 1.1 Mapping grid of learning outcomes for core modules related to the BSc (Hons) Business with Sustainable Transport Management course**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Modules**  **Year 1** | **K1** | **K2** | **K3** | **K4** | **K5** | **K6a** | **K6b** | **K7a** | **K7b** | **K8a** | **K8b** | **A9** | **A 10** | **A 11** | **A 12** | **A 13** | **A 14** | **A 15** | **P 16** | **P 17** | **P 18** | **T 19** | **T 20** | **T 21** |
| **Exit award after 1 year: Certificate of Higher Education (CertHE) Business Management** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BFO0243 ASPIRE 1** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BFA0080 Financial Fluency and Legal Environment** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BFD0003 Understanding Business Analytics** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BFO0242 Understanding Organisational Behaviour** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BFK0019 Understanding Markets and Consumers** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BFT1022**  **PROSPECT** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Modules**  **Year 2** | **K1** | **K2** | **K3** | **K4** | **K5** | **K6a** | **K6b** | **K7a** | **K7b** | **K8a** | **K8b** | **A9** | **A10** | **A11** | **A12** | **A13** | **A14** | **A15** | **P16** | **P17** | **P18** | **T19** | **T20** | **T21** |
| **Exit award after 2 years: Diploma of Higher Education (DipHE) Business Management** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BIO0259 ASPIRE 2** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BIO0260 Business Research Skills** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BIO0262 Managing People** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BIT2024**  **Sustainable Air Transport** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BIT2010**  **Passenger Transport Management** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BIR2001 Operations Management (option)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BIT2026 Planning and Control (option)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BIT2027 Applied Project Management (option)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Modules**  **Year 3** | **K1** | **K2** | **K3** | **K4** | **K5** | **K6a** | **K6b** | **K7a** | **K7b** | **K8a** | **K8b** | **A9** | **A10** | **A11** | **A12** | **A13** | **A14** | **A15** | **P16** | **P17** | **P18** | **T19** | **T20** | **T21** |
| **Exit award after year 3 –**  **BSc (Hons) Business with Sustainable Transport Management** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHO0269 ASPIRE 3** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHS0038 Strategy and Business Transformation** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHS0039 Responsible Business** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHT4024**  **Mobility Economics ad Policy** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHO0201**  **Business and Management Dissertation** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHA0028 Climate Economics and Finance (minor option)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHT4018 Supply Chain Systems and Modelling (minor option)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHT4026 Advanced Project Management (major option)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHS0003 International Business (major option)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHS0037 Managing across cultures (major option)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**Table 1.2 Mapping grid of learning outcomes for core modules related to the BSc (Hons) Business with Logistics and Supply Chain Management course**

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| **Modules**  **Year 1** | **K1** | **K2** | **K3** | **K4** | **K5** | **K6a** | **K6b** | **K7a** | **K7b** | **K8a** | **K8b** | **A9** | **A 10** | **A 11** | **A 12** | **A 13** | **A 14** | **A 15** | **P 16** | **P 17** | **P 18** | **T 19** | **T 20** | **T 21** |
| **Exit award after 1 year: Certificate of Higher Education (CertHE) Business Management** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BFO0243 ASPIRE 1** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BFA0080 Financial Fluency and Legal Environment** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BFD0003 Understanding Business Analytics** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BFO0242 Understanding Organisational Behaviour** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BFK0019 Understanding Markets and Consumers** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BFT1022 PROSPECT** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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| **Modules**  **Year 2** | **K1** | **K2** | **K3** | **K4** | **K5** | **K6a** | **K6b** | **K7a** | **K7b** | **K8a** | **K8b** | **A9** | **A10** | **A11** | **A12** | **A13** | **A14** | **A15** | **P16** | **P17** | **P18** | **T19** | **T20** | **T21** |
| **Exit award after 2 years: Diploma of Higher Education (DipHE) Business Management** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BIO0259 ASPIRE 2** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BIO0260 Business Research Skills** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BIO0262 Managing People** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BIT2026 Planning and Control** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BIT2025**  **Sustainable Logistics and Supply Chain Management** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BIR2001 Operations Management (option)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BIT2027 Applied Project Management (option)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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| **Modules**  **Year 3** | **K1** | **K2** | **K3** | **K4** | **K5** | **K6a** | **K6b** | **K7a** | **K7b** | **K8a** | **K8b** | **A9** | **A10** | **A11** | **A12** | **A13** | **A14** | **A15** | **P16** | **P17** | **P18** | **T19** | **T20** | **T21** |
| **Exit award after year 3 –**  **BSc (Hons) Business with Logistics and Supply Chain Management** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHO0269 ASPIRE 3** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHS0038 Strategy and Business Transformation** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHS0039 Responsible Business** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHT4025**  **Procurement and Supply Chain Strategy** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHO0201**  **Business and Management Dissertation** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHT4018 Supply Chain Systems and Modelling (minor option)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHO0266 Data Analytics and Creating Value (minor option)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHT4026 Advanced Project Management (major option)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHS0003 International Business (major option)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHS0037 Managing Across Cultures (major option)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**Table 1.3 Mapping grid of learning outcomes related to the BSc (Hons) Business with Project Management course**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Modules**  **Common Year 1** | **K1** | **K2** | **K3** | **K4** | **K5** | **K6a** | **K6b** | **K7a** | **K7b** | **K8a** | **K8b** | **A9** | **A 10** | **A 11** | **A 12** | **A 13** | **A 14** | **A 15** | **P 16** | **P 17** | **P 18** | **T 19** | **T 20** | **T 21** |
| **Exit award after 1 year: Certificate of Higher Education (CertHE) Business Management** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BFO0243 ASPIRE 1** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BFA0080 Financial Fluency and Legal Environment** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BFD0003 Understanding Business Analytics** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BFO0242 Understanding Organisational Behaviour** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BFK0019 Understanding Markets and Consumers** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BFT1022 PROSPECT** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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| **Modules**  **Year 2** | **K1** | **K2** | **K3** | **K4** | **K5** | **K6a** | **K6b** | **K7a** | **K7b** | **K8a** | **K8b** | **A9** | **A10** | **A11** | **A12** | **A13** | **A14** | **A15** | **P16** | **P17** | **P18** | **T19** | **T20** | **T21** |
| **Exit award after 2 years: Diploma of Higher Education (DipHE) Business Management** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BIO0259 ASPIRE 2** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BIO0260 Business Research Skills** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BIO0262 Managing People** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BIR2001 Operations Management** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BIT2026 Planning and Control** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BIT2027**  **Applied Project Management** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Modules**  **Year 3** | **K1** | **K2** | **K3** | **K4** | **K5** | **K6a** | **K6b** | **K7a** | **K7b** | **K8a** | **K8b** | **A9** | **A10** | **A11** | **A12** | **A13** | **A14** | **A15** | **P16** | **P17** | **P18** | **T19** | **T20** | **T21** |
| **Exit award after year 3 –**  **BSc (Hons) Business with Project Management** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHO0269 ASPIRE 3** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHS0038 Strategy and Business Transformation** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHS0039 Responsible Business** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHT4026**  **Advanced Project Management** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHO0201**  **Business and Management Dissertation** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHT4018 Supply Chain Systems and Modelling (minor option)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHO0266 Data Analytics and Creating Value (minor option)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHS0003 International Business (major option)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **BHS0037 Managing Across Cultures** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**Appendix 2 Course Learning Outcomes / QAA Subject Benchmarks for Business and Management (2019)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **QAA Benchmark Statements** | **K1** | **K2** | **K3** | **K4** | **K5** | **K6a** | **K6b** | **K7a** | **K7b** | **K8a** | **K8b** | **A 9** | **A 10** | **A 11** | **A 12** | **A 13** | **A 14** | **A 15** | **P 16** | **P 17** | **P 18** | **T 19** | **T 20** | **T 21** |
| ***Nature and extent of business and management*** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| increasing understanding of organisations, their management, the economy and the business environment |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| preparation for and development of a career in business and management |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| enhancement of a wide range of skills and attributes which equip graduates to become effective global citizens |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ***Knowledge and understanding*** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Markets: the development, access and operation of markets for resources, goods and services. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **K1** | **K2** | **K3** | **K4** | **K5** | **K6a** | **K6b** | **K7a** | **K7b** | **K8a** | **K8b** | **A9** | **A 10** | **A 11** | **A 12** | **A 13** | **A 14** | **A 15** | **P 16** | **P 17** | **P 18** | **T 19** | **T 20** | **T 21** |
| Marketing and sales: different approaches for segmentation, targeting, positioning generating sales and the need for innovation in product and service design. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Customers: management of customer expectations, relationships and development of service excellence. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Finance: the sources, uses and management of finance and the use of accounting and other information systems for planning, control, decision-making and managing financial risk. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| People: leadership, management and development of people and organisations, including the implications of the legal context. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **K1** | **K2** | **K3** | **K4** | **K5** | **K6a** | **K6b** | **K7a** | **K7b** | **K8a** | **K8b** | **A 9** | **A 10** | **A 11** | **A 12** | **A 13** | **A 14** | **A 15** | **P 16** | **P 17** | **P 18** | **T 19** | **T 20** | **T 21** |
| Organisational behaviour: design, development of organisations, including cross-cultural issues, change, diversity and values. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Operations: the management of resources, the supply chain, procurement, logistics, outsourcing and quality systems. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Information systems and business intelligence: the development, management, application and implementation of information systems and their impact upon organisations. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Communications: the comprehension and use of relevant communications for application in business and management, including the use of digital tools. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **K1** | **K2** | **K3** | **K4** | **K5** | **K6a** | **K6b** | **K7a** | **K7b** | **K8a** | **K8b** | **A9** | **A 10** | **A 11** | **A 12** | **A 13** | **A 14** | **A 15** | **P 16** | **P 17** | **P 18** | **T 19** | **T 20** | **T 21** |
| Digital business: the development of strategic priorities to deliver business at speed in an environment where digital technology has reshaped traditional revenue and business models. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Business policy and strategy: the development of appropriate policies and strategies within a changing environment to meet stakeholder interests, and the use of risk management techniques and business continuity planning to help maximise achievement of strategic objectives. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Business innovation and enterprise development: taking innovative business ideas to create new products, services or organisations, including the identification of intellectual property and appreciation of its value. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Social responsibility: the need for individuals and organisations to manage responsibly and behave ethically in relation to social, cultural, economic and environmental issues. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ***Skills and practice*** | **K1** | **K2** | **K3** | **K4** | **K5** | **K6a** | **K6b** | **K7a** | **K7b** | **K8a** | **K8b** | **A9** | **A 10** | **A 11** | **A 12** | **A 13** | **A 14** | **A 15** | **P 16** | **P 17** | **P 18** | **P 19** | **P 20** | **P 21** |
| People management: to include communications, team building, leadership and motivating others. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Problem-solving and critical analysis: analysing facts and circumstances to determine the cause of a problem and identifying and selecting appropriate solutions. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **K1** | **K2** | **K3** | **K4** | **K5** | **K6a** | **K6b** | **K7a** | **K7b** | **K8a** | **K8b** | **A9** | **A 10** | **A 11** | **A 12** | **A 13** | **A 14** | **A 15** | **P 16** | **P 17** | **P 18** | **T 19** | **T 20** | **T 21** |
| Research: the ability to analyse and evaluate a range of business data, sources of information and appropriate methodologies, which includes the need for strong digital literacy, and to use that research for evidence-based decision-making. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Commercial acumen: based on an awareness of the key drivers for business success, causes of failure and the importance of providing customer satisfaction and building customer loyalty. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Innovation, creativity and enterprise: the ability to act entrepreneurially to generate, develop and communicate ideas, manage and exploit intellectual property, gain support, and deliver successful outcomes. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **K1** | **K2** | **K3** | **K4** | **K5** | **K6a** | **K6b** | **K7a** | **K7b** | **K8a** | **K8b** | **A9** | **A 10** | **A 11** | **A 12** | **A 13** | **A 14** | **A 15** | **P 16** | **P 17** | **P 18** | **T 19** | **T 20** | **T 21** |
| Numeracy: the use of quantitative skills to manipulate data, evaluate, estimate and model business problems, functions and phenomena. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Networking: an awareness of the interpersonal skills of effective listening, negotiating, persuasion and presentation and their use in generating business contacts. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**Appendix 3 PDP Mapping (Hons) Business (Supply Chain, Logistics & Transport Management) Suite**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Aspect of PDP** | **YEAR ONE** | | | |
|  | Modules/area PDP delivery | | How is PDP achieved | Process |
| **Personal Reflection** | BFO0243: ASPIRE 1 | | Students will reflect on how they have applied and developed skills, knowledge and behaviours that support academic and personal development. There is a particular emphasis on academic skill development in year 1. | There will be time for reflections in lectures/tutorials and students will be asked to complete reflections as part of guided independent study. |
| **EVIDENCE** | BFO0243: ASPIRE 1 assessment. | | Reflections will be integrated into their individual portfolios | Integrated into individual portfolio |
| **Career Planning** | BFO0243: ASPIRE 1 assessment | | Complete online activity - | Career health check in first term |
| **EVIDENCE** |  | | Online careers questionnaire - results will be included in individual portfolio | Integrated into individual portfolio |
| **Developing independence / confidence** | BFO0243: ASPIRE 1 | | Opportunity to work independently and in small groups and reflect individually on the process. | Students will undertake group tasks in tutorials |
| **EVIDENCE** | BFO0243: ASPIRE 1 assessment | | Opportunity to work on a group task and reflect independently on the process and outcomes | Group research report and written reflections and assessments |
|  | **YEAR TWO** | | | |
| **Personal Reflection** | BIO0259: ASPIRE 2 | | Students will reflect on how they have applied and developed skills, knowledge and behaviours that support academic and personal development. There is a particular emphasis on advancing commercial awareness and enterprise in year 2 as student consider placement opportunities. | There will be time for reflections in lectures/tutorials and students will be asked to complete reflections as part of guided independent study. |
| **EVIDENCE** | BIO0259: ASPIRE 2  Module Assessment | | Reflections will be integrated into individual portfolios and group project reports | Individual portfolio and group project report |
| **Career Planning** | Placement Preparation  CV review and development  Network building | | CV and letter preparation; Interviews skill practice; | Individual portfolio |
| **EVIDENCE** | BIO0259: ASPIRE 2  Module Assessment | | Portfolio will include career-related documents, such as CVs and interview evaluations | Individual portfolio |
| **Developing independence / confidence** | BIO0259: ASPIRE 2  Module Assessment | | Development of independent research skills to explore placement opportunities, the graduate labour market and career choices | Individual portfolio |
| **EVIDENCE** | BIO0259: ASPIRE 2  Module Assessment | | Individual portfolio | Individual portfolio |
|  | **PLACEMENT YEAR** | | | |
| **Personal Reflection** |  | Consolidation/reflection from over the year | | Critical Evaluation of Development |
| **EVIDENCE** | Assignment | Placement Report | | Placement Report |
| **Career Planning** | Discussion with Supervisor | Placement Report | | Placement Report |
| **EVIDENCE** | Performance Reviews | Placement Report/log | | Placement Report/log |
| **Developing independence / confidence** | Performance Reviews | Placement Report/log | | Placement Report/log |
| **EVIDENCE** | Performance Reviews | Placement Report/ log | | Placement Report/ log |
|  |  | | | |
|  | **FINAL YEAR** | | | |
| **Personal Reflection** | BHO0269 ASPIRE 3 | Students will reflect on how they have applied and developed skills, knowledge and behaviours that support personal development. There is a particular emphasis on global and social awareness and confident leadership in year 3 | | There will be time for reflections in lectures/tutorials and students will be asked to complete reflections as part of guided independent study. |
| **EVIDENCE** | BHO0269 ASPIRE 3  Assessments | Reflections will be integrated into individual portfolios | | Individual portfolio |
| **Career Planning** | Mock interview prep  Mock interviews  Assessment centre practice  Careers fairs | Simulations during seminars  Opportunities to prepare for and reflect on real experiences of recruitment and selection processes; careers fair attendance. | | Individual portfolio |
| **EVIDENCE** | BHO0269 ASPIRE 3  Assessments | Individual portfolio | | Individual portfolio |
| **Developing independence / confidence** | BHO0269 ASPIRE 3 | Mentoring and coaching others  Assertive communication training  Independent research about global and social context of career options | | Individual portfolio and group presentation |
| **EVIDENCE** | BHO0269 ASPIRE 3  Assessment | Individual portfolio and group presentation | | Individual portfolio and group presentation |

**Appendix 4. Mapping of PDP module onto QAA Subject Benchmarks (Business and Management)**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **YEAR ONE** | | |
| **QAA Subject Benchmarks** |  |  |  |
| **Knowledge and Understanding** | Organisations,  External Environment  Management | Broad, analytical and integrated study of Business and Management | Development of knowledge within each subject area |
| **Skills and other attributes** | Self-motivation  Resilience  Ability to collaborate | Individual and group activities within lectures and seminars  Independent research and exploratory activities outside lectures and seminars  Students will be encouraged to seek out opportunities to broad work-related experiences and stimulate their learning and self-discovery | Skill utilisation and development |
| **Professional Skills** | Project and team management Design Strategies  Independent Learning  Engagement with organisations | Development of professional skills for personal and career development | Skill utilisation and development |
| **Transferable/ Key Skills** | Communication  Use of ICT  Self-Management  Ability to learn  Interpersonal Skills  Team working  Self-awareness | Development of skills for transfer to different work settings. | Skill development within modules. Reflection in PDP and personal tutor meetings. |
| **Evidence** | BFO0243: ASPIRE 1 |  | Personal portfolio  Group research report /poster/presentation |
|  | **YEAR TWO** | | |
| **QAA Subject Benchmarks** |  |  |  |
| **Knowledge and Understanding** | Organisations,  External Environment  Management | Broad, analytical and integrated study of Business and Management | Development of knowledge within each subject area |
| **Skills and other attributes** | Commercial awareness  Enterprise | Individual and group activities within lectures and seminars  Independent research and exploratory activities outside lectures and seminars  Students will be encouraged to seek out opportunities to broad work-related experiences and stimulate their learning and self-discovery | Skill utilisation and development. |
| **Professional Skills** | Project and team management  Design Strategies  Independent Learning  Engagement with organisations | Development of professional skills for personal and career development | Skill development within and outside module |
| **Transferable/ Key Skills** | Communication  Use of ICT  Self-Management  Ability to learn  Interpersonal Skills  Team working  Self-awareness | Development of skills for transfer to different work settings. | Skill development within and outside modules. |
| **Evidence** | BIO0259 ASPIRE 2 |  | Individual portfolio  Group project report |
|  | **PLACEMENT YEAR** | | |
| **QAA Subject Benchmarks** | The placement year will provide students with an opportunity to demonstrate the knowledge and skills learnt within year 1 and 2 (outlined above) into a practical work setting, enabling the theory to be set into practice. | | |
|  | **FINAL YEAR** | | |
| **QAA Subject Benchmarks** |  |  |  |
| **Knowledge and Understanding** | Organisations,  External Environment  Management | Broad, analytical and integrated study of Business and Management | Development of knowledge within each subject area |
| **Skills and other attributes** | Intercultural competence in the workplace  Global and social awareness  Leadership | Individual and group activities within lectures and seminars  Independent research and exploratory activities outside lectures and seminars  Students will be encouraged to seek out opportunities to broad work-related experiences and stimulate their learning and self-discovery | Skill utilisation and development within and outside of module. |
| **Professional Skills** | Project, team management and leadership  Design Strategies  Independent Learning  Engagement with organisations | Development of professional skills for personal and career development | Skill development within and outside module |
| **Transferable/ Key Skills** | Communication  Use of ICT  Self-Management  Ability to learn  Interpersonal Skills  Team working  Self-awareness | Development of skills for transfer to different work settings. | Skill development within and outside modules. |
| **Evidence** | BHO0269 ASPIRE 3 Assessment |  | Individual portfolio  Group project report |

**Appendix 5 Assessment Overview Core Modules (Hons) Business (Supply Chain, Logistics, Transport Management) Suite**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Year 1** **Modules** | **Exam** | **Individual Assignment** | **Group Assignment** | **Presentation** | **Project** | **Other** |
| ASPIRE 1 BFO0243 |  |  |  |  | **Individual Reflective Report and portfolio 2000 words 100% \*\*** |  |
| Understanding Global Dynamics BFS1003 |  |  | Group presentation 10 minutes 40% \*\* |  | **Individual portfolio of coursework 1000 words 60% \*\*** |  |
| Understanding Business Analytics BFD0003 |  | Individual Analytical Report 1000 words 50% |  |  |  | In-class Test 60 minutes 50% |
| Understanding Organisational Behaviour BFO0242 |  |  | Group report 3000 words 100% |  |  |  |
| Understanding Markets and Consumers BFK0019 |  | Individual Report 2000 words 100% |  |  |  |  |
| Financial Fluency and Legal Environment BFA0080 |  | **Individual coursework 1000 words 50% \*\*** |  |  |  | **In class test online open book 60 minutes 50%** |
| PROSPECT BFT1022 |  | **Report 1000 words 60%** | Group Poster presentation 10 minutes 40% |  |  |  |
|  |  |  |  |  |  |  |
| **Year 2** **Modules** | **Exam** | **Individual Assignment** | **Group Assignment** | **Presentation** | **Project** | **Other** |
| ASPIRE 2 BIO0259 |  | Individual reflective report and portfolio evidence (100%)  2500 words |  |  |  |  |
| Business Research Skills BIO0260 |  | **Individual coursework (80%)**  **2000 words** |  | Individual presentation (20%)  3 Minutes |  |  |
| Managing People BIO0262 |  | **Individual case study assignment 1,000 words 50%** | Group presentation 15 minutes 50% |  |  |  |
| Operations Management BIR2001 |  |  |  |  |  | MCQ 1 (50%)  75 minutes  **MCQ 2 (50%)**  **75 minutes** |
| Passenger Transport Management BIT2010 |  | Individual report 1500 words 60% | Group poster  40% |  |  |  |
| Sustainable Aviation Management BIT2024 |  | Individual report 1500 words 60% |  |  |  | **ICT**  **40%** |
| Planning and Control BIT2026 |  | Individual report (evaluative report) 1500 words 60%  Individual report (data analysis) 1000 words 40% |  |  |  |  |
| Sustainable Logistics and Supply Chain Management BIT2025 |  | Individual report 1500 words  60% | Group Poster 40% |  |  |  |
| Applied Project Management BIT2027 |  | **Individual report 1000 words 60%** | Group Presentation 15 minutes 40% |  |  |  |
|  |  |  |  |  |  |  |
| **Year 3** **Modules** | **Exam** | **Individual Assignment** | **Group Assignment** | **Presentation** | **Project** | **Other** |
| ASPIRE 3 BHO0269 |  |  | Group assignment 1500 words or 20-minute presentation 30% \*\* |  | **Reflection and individual portfolio 2000 words 70% \*\*** |  |
| Strategy and Business Transformation BHS0038 | Exam 2 hours 50% | **Individual report 2000 words 50%** |  |  |  |  |
| Responsible Business BHS0039 |  | Individual coursework 1500 words 40% \*\*  **Individual coursework 2000 words 60% \*\*** |  |  |  |  |
| Mobility Economics and Policy BHT4024 |  | Individual report 2000 words 60%  Individual poster  40% |  |  |  |  |
| Procurement and Supply Chain Strategy BHT4025 |  | Individual case study report (60%)  2000 words  Individual poster (40%) |  |  |  |  |
| Advanced Project Management BHT4026 |  | **Individual case study report (60%)**  **2000 words**  Individual poster (40%) |  |  |  |  |
| Supply Chain Systems and Modelling BHT4018 |  | Individual portfolio 1 1500 words 50%  Individual portfolio 2 1500 words 50% |  |  |  |  |
| Data Analytics and Creating Value BHO0266 |  |  |  | Individual presentation (40%) 10 minutes | **Practical project (60%)**  **Equivalent to 2500 words** |  |
| International Business BHS0003 | **Open book exam 1.5 hours (50%)** |  | Group project (50%)  Up to 2250 words |  |  |  |
| Managing Across Cultures BHS0037 |  | Individual poster 1500 words 50% \*\*  **Individual academic blog 2000 words 50% \*\*** |  |  |  |  |
| BHA0028 Climate Economics and Finance | **Exam 2 hours 70%** | Individual coursework 1000 words 30% |  |  |  |  |

\*\* Assignments under review

An assignment submission schedule is prepared on an annual basis and distributed to students at the start of the academic year. Timings may vary slightly from year to year due to term dates and course/ modular developments.

**Appendix 6 Mapping of intended learning outcome onto selected UN Sustainability Development Goals**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **UN SDG** | **K1** | **K2** | **K3** | **K4** | **K5** | **K6a** | **K6b** | **K7a** | **K7b** | **K8a** | **K8b** | **A9** | **A10** | **A11** | **A12** | **A13** | **A14** | **A15** | **P16** | **P17** | **P18** | **P19** | **T20** | **T21** |
| **Goal 3: Good health and well-being** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Goal 4: Quality education** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Goal 5: Gender equality** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Goal 8: Decent work and Economic growth** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Goal 9: Industry, innovation and infrastructure** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Goal 10: Reduced inequalities** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Goal 12: Responsible consumption and production** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Goal 13: Climate action** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**Appendix 7 CAB Model**

Please select a CAB Model, please see our [guidance on identifying a CAB Model](https://www.hud.ac.uk/media/assets/document/registry/validationprocess/TaughtCourseAssessmentBoardExampleStructures.docx):

| **Model** | **Mode of Study** | **Course Start Month** | **Length before Main CAB** | **Expected Month for Main CAB** |
| --- | --- | --- | --- | --- |
| A | UGT FT | September | 9 months | June |

|  |  |  |
| --- | --- | --- |
|  | Name | Date |
| Updates Complete | Carol Smith | 21.12.22 |
| Approved by SGL |  |  |
| Approved by DoTL |  |  |

1. This table is illustrative of potential career destinations. Graduates from all courses have a wide range of career and professional options within business [↑](#footnote-ref-2)